**Turning Point**

## **Parent and Family Engagement Policy/Plan and Procedures**

2022-2023

**Turning Point** is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if **Turning Point** and home work together to promote high achievement by our children. Neither home nor **Turning Point** can do the job alone. Parents play an extremely important role as children’s first teachers. Support for their children and for the school is critical to children’s success at every step along the way.

**Turning Point** recognizes that some students may need the extra assistance available through the Title I program to reach the state’s high academic standards. **Turning Point** intends to include parents in all aspects of the school’s Title I program. The goal is a school-home partnership that will help all students to succeed.

## **PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN REQUIRED COMPONENTS**

1. **Turning Point** will **jointly develop/revise** with parents the school **Parent and Family Engagement policy**, distribute it to parents, and make available the Parent and Family Engagement policy/procedures to the local community.

*List actions- Identify barriers to parents for participation in Title I activities, needs of parents, etc., to assist with learning, strategies to support successful school and family interactions*

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| * Bringing in parents to read and revise policy with the advisory committee in the spring
	+ Distribute copies of the Parent and Family Engagement policy through the website
	+ Inform parents of the link to the policy through home notes
* A parent liaison will be asked to review and provide feedback on the Family Engagement Policy
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1. Convene an **annual Title I meeting** to inform parents of their school’s participation in Title I and to explain the requirements of Title I, and the right of the parents to be involved.

*(Describe when and where the annual meeting will be held)*

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| * Hold an Open House and Annual Title I meeting at the beginning of the school year
* Invitations will be sent home with students, and staff will make personal phone calls
* A Connect Ed phone message will invite parents to this event
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1. **Offer flexible meetings** and may provide transportation, childcare, or home visits, as such services related to Parent and Family Engagement.

*(Describe how flexibility is provided)*

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| * School will arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation
* Home visits will be done by trained staff as funding allows to present information to parents unable to attend Open House
* Hold an annual Spring Showcase in May 2023
* Parents will be informed of all upcoming events in the school via the website, email, Connect Ed, and home notes
* Administration will make a presentation at Open House on what services are available to parents, a summary of the School Performance Plan, and Annual Title I information
* Parents will be asked to take the Family Climate Survey in the spring
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1. **Involve parents**, in an ongoing and timely way, in the **planning, review, and improvement** **of Title I programs** including the Parent and Family Engagement Policy and the **school-wide improvement plan**.

*(List actions)*

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| * Parents will be involved in our School Performance and Accreditation process as necessary
* Parents Liaisons will be emailed a copy of the School Performance Plan
* Parents will be invited via email to an open meeting for parents with the School Performance Plan
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1. Provide parents of participating children—Timely information about programs under this part.
	1. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

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| * Parents will meet with teachers during Open House to discuss curriculum, forms of academic assessments, and expected proficiency levels
* Information will also be available at Parent/teacher conferences and IEPs
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* 1. If **requested by parents**, opportunities for **regular meetings** to **formulate suggestions** and to **participate**, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

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| * Timely information will be shared through home notes, Connect Ed phone calls, and email.
* Personal information about positive student behavior will be shared through “positive postcards” completed by teachers and sent home with students
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1. **If school-wide program plan is not satisfactory to the parents** of participating children, **submit any parent comments on the plan** when the school makes the plan available to the district.

*(List actions)*

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| * Parent comments will be collected during SPP email communication
* Parent comments will be collected during Open House night
* Comments will be attached as an appendix to this plan
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## **PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

1. As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under Title I, a **school-parent compact** (Educational Accord) that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

**Conduct a parent/teacher conference in elementary schools**, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child’s achievement. **Provide frequent reports** to parents on their child’s progress. **Provide parents with reasonable access to staff**, opportunities to volunteer and participate in their child’s class and observation of classroom activities. **Ensure regular two-way, meaningful communication between family members and school staff** and, to the extent practicable, in a language that family members can understand.

*(List actions)*

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| * Teachers will be required to update their Infinite Campus gradebook bi-weekly
* Teacher contact info will be available on the school website
* Home notes sent home daily with pertinent information
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1. BUILDING CAPACITY FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and district must:

1. **Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.**

*(List actions)*

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| * Parents will be presented information on Infinite Campus at Open House and given links with directions to access the school website
* Parents will be provided with flexible times to meet with teachers to discuss academic progress
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1. **Provide materials and training to help parents to work with their children**, such as literacy training and using technology (including education about the harms of copyright piracy).

 *(List actions)*

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| * Parents will be able to request supplemental work/instruction from teachers.
* Parent University class information will be posted on the school website
* Teachers will communicate class procedures/expectations via Open House, phone calls, scheduled meetings, and emails
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1. **Provide professional development to teachers**, specialized instructional personnel, and other staff **on the** **value of parent** and their communities to increase academic achievement.

 *(List actions)*

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| * Communication with parents, the importance of keeping them involved, and the value of their input will be an expectation throughout the school
* Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement
 |

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 *(List actions)*

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| * The Parent Engagement Coordinator will coordinate with on-site staff and resources and off-site entities to build program capacity and connections
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1. Ensure that **information related to school and parent programs**, meetings, and other activities is sent to the parents of participating children **in a format and**, to the extent practicable, in **a language the parents can understand**.

 *(List actions)*

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| * Bulletins and newsletters will be approved and reviewed by administration
* Official district information will be written in both Spanish and English
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Allowable activities:

1. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training. *(List actions)*
2. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training. *(List actions)*
3. May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions. (*List actions)*
4. May train parents to enhance the involvement of other parents. *(List actions*)
5. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation. *(List actions)*
6. May adopt and implement model approaches to improving Parent and Family Engagement. *(List actions)*
7. May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section. *(List actions)*
8. May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities. *(List actions)*

## PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements, schools, as practicable, shall provide opportunities for the **informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children**), including **providing information and school reports** required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

*(List actions)*

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| * Interpreters will be available as needed during IEP meetings, etc.
* IEP rights and other documents shall be available in parent preferred language
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PART IV-ADOPTION

This **Turning Point** Parent and Family Engagement Policy was developed/revised jointly and agreed upon with parents of children participating in a Title I school, as evidenced by an attendance document.

The Parent and Family Engagement Policy was developed/revised by **Turning Point** in Spring 2022 and will be in effect for the period of the 2022-2023 school year. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 10/01/2022.

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Signature of Title I Authorized Representative Date

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Name and Signature of Parents, Students, and Staff Involved in the Parent & Family Engagement Policy Process: |
| Name | Signature |
| Mathew Biggins |  |
| Carrie Zabel |  |
| Tomas Macaluso |  |
| Frank Schenk |  |
| Sandra Casey |  |
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